



SAS House
Chipperfield Road
Kings Langley
Hertfordshire
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T: 0333 202 6442
E: hello@sas-micro.com

Accounting Apprenticeship

About the Opportunity:

We are looking for an aspiring accounting apprentice with a passion for tech, keen to learn, develop and implement time-saving efficiencies for our clients.

This position is ideal for a school leaver and it is an apprenticeship-based role. The candidate will work towards the level 3 AAT qualification and will have paid study leave for live tuition sessions.

The Role:

Joining as an Accounting Apprentice, you will be providing accountancy and business support services to a portfolio of clients, operating across various industries. You will be working under the guidance of the Senior Accountants to assist with the provision of the following services:

- Accurate recording of all financial transactions through ledger postings, nominal journals, bank reconciliations etc
- Processing of bank payments
- Payroll processing and submission
- Preparation and submission of VAT, CIS, Corporation Tax and Self-Assessment returns to HMRC
- Submission of annual Confirmation Statements to Companies House
- Assistance with preparation of year end statutory accounts
- Helping with the production of monthly management accounts and other ad hoc financial reporting
- A range of other ad hoc duties to help support the team and their clients

Since setting up back in 2016, we have seen impressive growth in a relatively short space of time. We couldn't have accomplished this without our tech-driven, enthusiastic and highly motivated team of accountants. With no sign of us slowing down, we are on the lookout for a new team member to join us and help on our mission to change the accounting industry.

With 4 distinct businesses within the group, you won't be short of opportunities to quickly progress your career and obtain a diverse set of skills.

The Successful Applicant:

We are looking for an ambitious and highly motivated individual with a can-do attitude, offering fast growth opportunities with the intention of progressing your career and growing with the company. We require:

- Minimum of a GCSE grade B/5 in both Maths and English
- Adaptable and wanting to develop skills across various fields of accountancy and taxation
- Strong organisational skills and the ability to balance workloads to manage the needs of various clients attention to detail is essential
- Willing to think outside the box
- The ability to remain calm under pressure
- Proactive and willing to take on increased responsibility when ready



Sterling Accounting Solutions Limited is a company registered in England and Wales under number 07787772. Sterling Accounting Solutions Limited is a member of the Institute of Chartered Accountants in England and Wales Practice Assurance Scheme under registration number C004248247.





- Keen to harness and utilise new technology/software

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Benefits included:

- 25 days annual leave plus bank holidays (scaling to 29 days with long term service)
- Company pension
- Health insurance
- Life insurance
- Sick pay
- On-site free parking
- Fun and relaxed environment
- Casual dress code



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